

**REGULAR MEETING
MAYOR AND CITY COUNCIL
September 27, 2012**

Meeting called to order at 7:00 p.m. by President McGuigan. Roll call was recorded as follows:

Present: D'Adamo, Dill, Kern, Smith, Tapp, Triboletti & McGuigan

Also Present: Mayor Glasser, Administrator Swain, Atty. Franklin & Deputy Clerk Samuelsen

Absent: None

Open Public Meetings Act

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided. Agenda for this meeting has been provided to two local newspapers and posted in the City Clerk's Office

Communications

The following proclamation was read in full:

Proclamation No. 8

WHEREAS, Across the nation, traffic crashes caused nearly 32,310 fatalities in 2011, and are the leading cause of death for young people ages 15 to 34; and

WHEREAS, in New Jersey, 627 individuals lost their lives in traffic crashes in 2011; and

WHEREAS, Alcohol-related crashes accounted for 24 percent of the State's traffic fatalities, while speed related fatalities for 2011 climbed to 174 from 61 recorded in 2007; and

WHEREAS, Motorcyclists, bicycle riders and pedestrians face increased risks on New Jersey's roadways, as people opt for alternative modes of transportation; and

WHEREAS, 92 motorcyclists, 17 bicyclists and 143 pedestrians were killed in New Jersey in traffic-related crashes in 2011; and

WHEREAS, Safer driving behaviors such as buckling up, every ride; obeying posted speed limits; stopping for pedestrians in crosswalks and using crosswalks when walking; avoiding aggressive driving behaviors; never driving impaired; wearing proper safety gear when riding a motorcycle or bicycle; and, focusing solely on driving by avoiding distractions, can dramatically reduce the number of traffic-related injuries and deaths;

NOW, THEREFORE, I, John L. Glasser, Jr., Mayor of the City of Somers Point, do hereby proclaim October 10, 2012

PUT THE BRAKES ON FATALITIES DAY

and call upon everyone to put these lifesaving behaviors into practice to improve safety on the roadways in our community and throughout the State.

Committee Reports

Mayor Glasser reported that he and City Councilman Dill attended a meeting in Upper Township Municipal Complex regarding the new bridge span over Greater Egg Harbor Bay traveling southbound on the Garden State Parkway. The project is slated to begin this spring and continue for approximately three years costing approximately \$200 million and will include a pedestrian/bike path with parking.

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Committee Reports (Continued)

Administrator Swain reported an auction for a bond sale in the amount of \$6.8 million and there were four bidders. Mr. Swain indicated that the City will save approximately \$645,909.00 due to receiving an excellent interest rate. The term is for ten years.

City Council President McGuigan stated that he received a letter from Lt. Disciascio requesting Miller Lane a one-way street for the safety of pedestrians. The request will be considered by the Traffic and Parking Subcommittee.

Minutes

Executive Session Minutes to be released: January 25, 2010, April 22, 2010, April 29, 2010, May 20, 2010, October 28, 2010, December 9, 2010 & August 22, 2012. Executive Session Minutes to be Approved and Released: February 11, 2010. Regular Meeting Minutes of September 13, 2012. City Councilmember Smith stated that the Executive Session minutes of December 9, 2010 need to be corrected to reflect City Council President McGuigan. The amendment and all of the aforementioned minutes were approved unanimously.

ORDINANCES

Ordinance No. 17-Final Reading

M/S – Kern/Smith

Adopted by a unanimous roll call vote of those present.

Diane Hesley, CTA, informed the public that the City will be notified in January of an in-house reassessment. Each property will be inspected beginning in February and continue through the summer. Ms. Hesley will do an extensive public relations program and values will be placed on the 2014 tax year. Ms. Hesley indicated that inspectors with identification will ask to come into your home to assess the value. If you do not allow the inspector in your home, they will need to make an estimate of your home, which may not be accurate. The goal is to determine the most probable market price for each property. The only time you would see an increase in your property taxes is if your assessment was grossly under, and conversely, you would see a decrease in your property taxes if you assessment was grossly over assessed. The tax reassessment is not for raising taxes, it is to make sure that everyone is paying their fair share.

ORDINANCE No. 17 OF 2012

ORDINANCE MAKING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF THREE HUNDRED THOUSAND DOLLARS (\$300,000) FOR THE PREPARATION AND EXECUTION OF A COMPLETE PROGRAM OF REVALUATION OF REAL PROPERTY FOR THE USE OF THE LOCAL TAX ASSESSOR IN THE CITY OF SOMERS POINT, COUNTY OF ATLANTIC, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF SPECIAL EMERGENCY NOTES IN THE AGGREGATE PRINCIPAL AMOUNT OF THREE HUNDRED THOUSAND DOLLARS (\$300,000) FOR THE COSTS THEREOF.

FIRST READING: August 22, 2012

PUBLICATION: September 12, 2012

FINAL READING: September 27, 2012

PUBLICATION: October 3, 2012

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Motioned was made and seconded to waive the 48 hour rule to add Resolution No. 179 of 2012.

RESOLUTIONS

Public Portion on Resolutions

Meeting was opened to the public and duly closed.

Consent Agenda

There were no items on the consent agenda.

RESOLUTIONS

Resolution No. 172

M/S – Kern/D’Adamo

Administrator Swain indicated that the City scored 41 points in the affirmative out of 50 points. Additionally, due to the affirmative answers, the City will receive full State aid funding.

No. 172 of 2012

**Subject: Authorizing the City Clerk to file the
2012 Best Practices Public Meeting Certification Form**

Introduced By: Councilmen Dill, Smith, and Triboletti

WHEREAS, the State of New Jersey Division of Local Government Services has developed a Best Practices Inventory to be completed by each municipality; and

WHEREAS, the completed form must be an agenda item for discussion at a municipal governing body meeting in order to ensure that local officials have been apprised of the response; and

WHEREAS, the City Clerk must certify that the governing body has reviewed the completed Best Practices Inventory at a public meeting; and

WHEREAS, the completed Best Practices Inventory and required certification are attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point that the City Clerk is hereby authorized to file the Best Practices Public Meeting Certification Form, as required, on behalf of the City.

Resolution No. 173

M/S – Kern/Smith

Adopted by a unanimous vote of those present.

City Councilman Dill explained that the next three resolutions are promoting employees from part-time to full-time status. It was the recommendation of the City Auditor to add to the staffing regarding issues associated with the audit. This will enable the City to make the necessary corrections regarding the audit while benefiting the City and the citizens. It was budgeted in February and planned to begin this October. City Councilman Dill proudly supported the well deserving people, who are definitely needed and will provide much better services to the public. Councilman Dill thanked Shelby Mollenkopf for her part-time services and knows she will do a good job full-time also. City Council President McGuigan is glad that Kathy Rosenberger is becoming full time.

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No. 173 of 2012

Subject: Full time hiring of Kathy Rosenberger

Introduced By: Councilmen Dill, Smith and Tapp

WHEREAS, it is the policy of the City of Somers Point to advance employees according to their individual merits and in accordance with the New Jersey Civil Service Policies and Procedures; and

WHEREAS, Kathy Rosenberger worked full time for the City from 1996 to 2010, and has worked on a part time basis in the Finance Department beginning in 2011; and

WHEREAS, the City Administrator has recommended that Kathy Rosenberger be re-hired on a full time basis; and

WHEREAS, adequate funds are available within the Finance Department operations in the 2012 budget for this full time hiring.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

- 1.) The re-hiring of Kathy Rosenberger to the full time position of Account Clerk/Cashier Typing, New Jersey Civil Service Local Government Job Specification 07009, within the Finance Department is hereby approved effective October 1, 2012.
- 2.) Effective October 1, 2012 the salary of Kathy Rosenberger will be in accordance with the designation of Bookkeeper 2, White Collar Section of the agreement between the City of Somers Point and Teamsters Union Local No. 115.

Resolution No. 174

M/S – Dill/Smith

Adopted by a unanimous vote of those present.

City Council President McGuigan is pleased to support this resolution and appreciates Ms. Mollenkopf's pleasant disposition and her enthusiasm for her job.

No. 174 of 2012

Subject: Full time hiring of Shelby Mollenkopf

Introduced By: Councilmen Dill, Smith and Tapp

WHEREAS, it is the policy of the City of Somers Point to advance employees according to their individual merits and in accordance with the New Jersey Civil Service Policies and Procedures; and

WHEREAS, Shelby Mollenkopf has performed the duties of Clerk in various Departments of the City on a part time basis beginning in 2009; and

WHEREAS, the City Clerk and the City Administrator have recommended that Shelby Mollenkopf be hired on a full time basis; and

WHEREAS, adequate funds are available within the City Clerk's Department operations in the 2012 budget for this full time hiring.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

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Page 5 Resolutions (continued)

- 3.) The hiring of Shelby Mollenkopf to the full time position of Clerk 1, New Jersey Civil Service Local Government Job Specification 01245, within the City Clerk's Department is hereby approved effective October 1, 2012.
- 4.) Effective October 1, 2012 the salary of Shelby Mollenkopf will be in accordance with the designation of Clerk Year 2, White Collar
- 5.) Section of the agreement between the City of Somers Point and Teamsters Union Local No. 115.

Resolution No. 175

M/S – Dill/Tapp

Adopted by a unanimous vote of those present.

No.175 of 2012

Subject: Full time hiring of Meghan Shiffler

Introduced By: Councilmen Dill, Smith and Tapp

WHEREAS, it is the policy of the City of Somers Point to advance employees according to their individual merits and in accordance with the New Jersey Civil Service Policies and Procedures; and

WHEREAS, Meghan Shiffler has performed the duties of Clerk in Tax Collection Department on a part time basis beginning in 2006; and

WHEREAS, the Tax Collector and the City Administrator have recommended that Meghan Shiffler be hired on a full time basis; and

WHEREAS, adequate funds are available within the Tax Collection Department operations in the 2012 budget for this full time hiring.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

- 6.) The hiring of Meghan Shiffler to the full time position of Clerk 1, New Jersey Civil Service Local Government Job Specification 01245, within the Tax Collection Department is hereby approved effective October 1, 2012.
- 7.) Effective October 1, 2012 the salary of Meghan Shiffler will be in accordance with the designation of Clerk Year 2, White Collar Section of the agreement between the City of Somers Point and Teamsters Union Local No. 115.

Resolution No. 176

M/S – Smith/D'Adamo

Adopted by a unanimous vote of those present.

No. 176 of 2012

Subject: Authorizing Application for Municipal Alliance

Introduced By: Council President McGuigan

WHEREAS, it is the intent of the governing body of the City of Somers Point to provide a drug free environment for its citizens; and

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WHEREAS, the Municipality of Somers Point is eligible to receive funding for a Municipal Alliance project, as administered by the Governor's Counsel on Alcoholism and Drug Abuse; and

WHEREAS, to be eligible for this funding the Governing Body must submit an application.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Somers Point that the Mayor and City Administrator are hereby authorized to apply to the Governor's Counsel on Alcoholism and Drug Abuse for funding a Municipal Alliance project for the year 2013 and to execute all documentation necessary for funding of approximately \$14,355.00 for State funding and \$3,588.75 for Municipal funding.

BE IT FURTHER RESOLVED that the Municipality will submit to the Governor's Counsel on Alcoholism and Drug Abuse an application upon execution by the Mayor.

Resolution No. 177

M/S – Smith/Kern

Adopted by a unanimous vote of those present.

No. 177 of 2012

Subject: Tax Overpayment Refund

WHEREAS, the below listed overpayment for the year designated is held in reserve by the City of Somers Point; and

WHEREAS, the previous property owner had a successful appeal for the tax year 2010; and

WHEREAS, the previous property owner paid their taxes in full before the appeal was granted;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point that the following overpayment, be refunded to the previous property,

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Tax Collector and the Finance Officer by the City Clerk.

Block	Lot	Owner/Attorney	Amount	Year
1408	1	Garden State Yacht Sales	20,775.00	2010

Resolution No. 178

M/S – Smith/Kern

Adopted by a unanimous vote of those present.

Administrator Swain mentioned that the change order resulted in a reduction of approximately \$500.00.

No. 178 of 2012

Subject: Change Order As Built Quantities – Somers Point Sanitary Sewer Rehab & Replacement

Introduced by: Councilman Dill

WHEREAS, in accordance with Resolution No. 43 of 2011, Pipevision Products, LLC was awarded the contract for the Somers Point Sanitary Sewer Rehab & Replacement for the sum of \$1,332,000.00; and

WHEREAS, City Council has previously authorized Change Orders 1, 2 & 3 for a total of \$65,872.05; and

WHEREAS, change orders 2 and 3 must be corrected to reflect as built quantities; and

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WHEREAS, change order 2 will increase from \$15,684.05 to \$16,233.80 and change order 3 will decrease from \$32,095.00 to \$31,034.24; and

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WHEREAS, those changes have resulted in a change of the contract amount as follows:

Base Contract	\$1,332,000.00
Change Order 1	18,093.00
Change Order 2	16,233.80
Change Order 3	31,034.24
Revised Contract Amount	\$1,397,361.04

Total Deduction: \$ - 0 - Total Additional: \$65,361.04 Net Change: 4.91%

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point that the above listed change to the contract for the Somers Point Sanitary Sewer Rehab & Replacement is hereby approved and that the City Administrator is hereby authorized and directed to execute all documents in this regard on behalf of the City.

Resolution No. 179

M/S – Smith/Kern

Adopted by a unanimous vote of those present.

City Council President McGuigan read the last paragraph of the resolution, and City Councilman Dill indicated that he spoke to Mr. Bingham and thanked him for his volunteer service to the Zoning Board on behalf of the Mayor and City Council.

No. 179 of 2012

**A Resolution Appointing a New Member to the Somers Point Zoning Board of Adjustment
Made Necessary Due to a Resignation**

Whereas, a vacancy exists on the Somers Point Zoning Board of Adjustment due to the resignation of Mr. Patrick Bingham who has graciously served on that Board in various capacities with dedication and perseverance; and

Whereas, Mr. Patrick Bingham currently serves as Alternate Member Number 1 with a term expiring on December 31, 2013; and

Whereas, Council wishes to appoint Ms. Lynn Callahan to fill the vacancy created by the resignation of Mr. Bingham as Alternate Member Number 1 for the remainder of that term which expires on December 31, 2013

Now, therefore, it is hereby **Resolved** by the City Council of the City of Somers Point that the Somers Point Zoning Board of Adjustment is now constituted as follows:

<u>MEMBER</u>	<u>EXPIRATION OF TERM</u>
Alan Cohen	Dec. 31, 2012
Joseph Craddock	Dec. 31, 2012
Michael Passmore	Dec. 31, 2013
Ron Meischker	Dec. 31, 2014
Charles “Skip” Broomall	Dec. 31, 2014
David Parker	Dec. 31, 2015
Judith Hanlin	Dec. 31, 2015

Alternates:

Lynn Callahan (Alt. No. 1)	Dec. 31, 2013
Tracy Campbell (Alt. No. 2)	Dec. 31, 2012

It is hereby further **Resolved** by the City Council of the City of Somers Point that this Governing Body, on behalf of ourselves our grateful citizens, acknowledges and commends Mr. Bingham

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for his long and distinguished term of service to our Community, recognizing the many hours which he has given to the service of the Zoning Board of Adjustment, always discharging his responsibility with fairness and wisdom. On behalf of the City of Somers Point, we thank you.

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Old Business

City Councilman Dill informed the Governing Body that regarding the previous storm events, police officers have been directing traffic at various intersections. The Department of Public Works will begin to install foldable Stop signs at six major intersections throughout the town, which will avoid the Police Department standing out in dangerous situations and weather directing traffic. Additionally, there will be more manpower during storms for other situations.

New Business

City Council President McGuigan reported the Traffic and Parking Subcommittee met and discussed a parking issue on the south side of New York Avenue. At this time, no one is availing themselves to the permit parking; therefore, the subcommittee recommended 2 hours parking between 6:00 a.m. and 6:00 p.m., except if you have a residential parking permit, allowing businesses to utilize that area. Additionally, the subcommittee also recommended 2 hours parking between 6:00 am and 6:00 p.m., on the south side of Gibbs Avenue, except if you have a residential parking permit.

Joseph Kelly, Jr., was unanimously approved for membership in the NJ State Firemen's Association.

The letter of September 19, 2012, from the Mission Point Church requesting the closing of Ninth Street was approved by unanimous vote of those present contingent upon the receipt of their Certificate of Insurance and Hold Harmless Agreement.

The letter from New Covenant Church requesting to close Adams Avenue from Maryland Avenue to the dead end and to close Seventh Street to New Hampshire Avenue to the dead end was referred to the Police Department. City Council President McGuigan will reach out to the residents in that area.

Discussion of Bills

Bills were presented for discussion in the amount of \$1,030,007.85, and payments already made were reported in the amount of \$102,242.22; \$102,331.72; \$303,118.75; and \$106,379.61.

Public Portion

Meeting was opened to the public and duly closed.

Payment of Bills

M/S – Triboletti/Kern

Bills were approved by a unanimous vote of those present. A complete list of bills is on file in the Office of the Municipal Clerk

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City Councilman Smith announced that the Somers Point Education Foundation is sponsoring a fundraiser golf tournament for \$125.00 that includes lunch and BBQ dinner to raise funds for the 6th Grade Stokes trip.

Administrator Swain mentioned that the LOSAP report is for the Governing Body's information and perusal.

Adjournment

There being no further business, meeting adjourned at 8:00 p.m.

Carol L. Degrassi, RMC/MMC
Municipal Clerk

Approved: 10/11/2012