

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

Meeting called to order at 7:00 p.m. by President Tapp with a salute to the flag.

Roll call was recorded as follows:

**Present:** Dill, Gerety, McGuigan, Smith, Toto & Tapp  
**Also Present:** Mayor Glasser, Administrator Swain, Clerk Samuelson and Attorney Franklin  
**Absent:** D'Adamo

\*\*\*\*\*

**Open Public Meetings Act**

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided. Agenda for this meeting has been provided to two local newspapers and posted in the City Clerk's Office

\*\*\*\*\*

**Poet Laureate:** Marie Provenzano

Ms. Marie Provenzano recited two thought provoking poems that ended with a round of applause. City Council President Tapp thanked Ms. Provenzano for sharing the poems with everyone.

\*\*\*\*\*

**Guest Speaker:** Paul Miola, Executive Director of the Atlantic County Municipal Joint Insurance Fund (JIF)

Mr. Miola requested the renewal of the City's membership and mentioned that Somers Point has been a member since 1988. He continued to explain that the JIF is financially stable from its inception 29 years ago with \$50 million cash on hand, returned \$28 million worth of dividends to municipalities and has a \$28 million surplus while maintaining coverage at a reasonable price for municipalities. He proudly stated that Somers Point's loss ratio is very low, which is a testament to the Governing Body, Administration, staff and employees. Due to the City's superb safety records, the City's premium dropped 4% in 2016 and can expect another drop in the premium of 2017. Last year JIF paid out \$1,750,000. in dividends returned to municipalities. Mr. Miola reported that last year Somers Point received a \$42,000.00 dividend and can expect the same or more next year, which represents a return of 8% of the City's premium. Council President Tapp thanked Mr. Miola for his presentation.

\*\*\*\*\*

**Communications:**

City Councilmen McGuigan requested permission on behalf of the Arts Commission to display easels in City Hall with photos of the art programs. City Council concurred to allow the easels to be displayed.

\*\*\*\*\*

**Proclamation:**

No. 8 of 2016 Drive Sober or Get Pulled Over  
Clerk Samuelson read the proclamation and Councilmember McGuigan announced his support, and Councilman Dill stated that the Police Department does a great job year round.

\*\*\*\*\*

**Mayor's Report:**

Mayor Glasser commended the Police Department for planning the National Night Out especially Chief Boyd, Lt. Disciascio and everyone involved. Due to numerous public events, he

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

Page 2

stated that the Police Department is more approachable to the public. Mayor Glasser received a complimentary letter regarding the tragic incident on July 4<sup>th</sup> on Patcong Creek. He stated that the City has outstanding public services provided by the Police and Fire Departments, Rescue and Emergency Management.

\*\*\*\*\*

**City Administrator Report:**

There was no report.

\*\*\*\*\*

**Committee Reports:**

Councilman McGuigan mentioned he attended a school event, and the Police Department was present with an exceptional turnout. Many police officers are getting involved in the community along with Chief Boyd's initiatives that are excellent for the future of our children and our community.

\*\*\*\*\*

**Approval of Minutes:**

There were no minutes presented.

\*\*\*\*\*

**Ordinances:**

**Ordinance No. 9 – Second Reading/Public Hearing/Adoption**

M/S – Dill/Toto

The meeting was duly opened and closed to the public. The ordinance was adopted by a unanimous vote of those present.

**Ordinance No. 9 of 2016**

**AN ORDINANCE AMENDING BOND ORDINANCE NO. 13 OF 2015  
ADOPTED APRIL 30, 2015 WHICH PROVIDES FOR VARIOUS  
IMPROVEMENTS AND ACQUISITIONS IN AND BY THE CITY OF  
SOMERS POINT**

\*\*\*\*\*

**Ordinance No. 10 – Second Reading/Public Hearing/Adoption**

M/S- Toto/Dill

The ordinance was adopted by a unanimous vote of those present.

**Ordinance No. 10 OF 2016**

**AN ORDINANCE FIXING THE SALARIES, WAGES  
AND COMPENSATION OF THE OFFICERS AND  
EMPLOYEES OF THE CITY OF SOMERS POINT,  
COUNTY OF ATLANTIC, STATE OF NEW JERSEY**

\*\*\*\*\*

**Ordinance No. 11 – Second Reading/Public Hearing/Adoption**

M/S Dill/Toto

The meeting was duly opened and closed to the public. The ordinance was adopted by a unanimous vote of those present.

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

Page 3

**Ordinance No. 11 of 2016**

**AN ORDINANCE OF THE CITY OF SOMERS POINT, COUNTY OF ATLANTIC, NEW JERSEY AMENDING SECTION 220-11.A. AND ADDING A SECTION 220-11. F. WITHIN CHAPTER 220 "STREETS AND SIDEWALKS" OF THE MUNICIPAL CODE OF THE CITY OF SOMERS POINT**

\*\*\*\*\*

**Ordinance No. 12 – First Reading**

M/S- Gerety/Toto

Councilman Smith mentioned that this ordinance addresses safety concerns, which includes the City's bike path.

The ordinance was adopted by a unanimous vote of those present.

**Ordinance No. 12 of 2016**

**AN ORDINANCE OF THE CITY OF SOMERS POINT, COUNTY OF ATLANTIC, NEW JERSEY AMENDING CHAPTER 213A OF THE CODE OF THE CITY OF SOMERS POINT**

WHEREAS, the City Council of the City of Somers Point, County of Atlantic, State of New Jersey, has determined the need to update and revise Somers Point Code Chapter 213A "Shopping Carts"

Now, therefore, it is hereby ordained by the City Council of the City of Somers Point as follows:

**Section 1.** Repeal of Code Chapter 213 A.

Upon the Effective Date of this Ordinance, Code Chapter 213A "Shopping Carts" is hereby repealed in its entirety.

**Section 2.** Code Chapter 213A is hereby replaced as follows:

213A-1 Statement of Intent and Purpose.

WHEREAS, due to the proliferation of abandoned shopping carts within public rights of way, the failure of shopping cart owners to take remedial action to prevent the removal of carts or the implementation of an effective procedure to retrieve carts which have been removed from their premises, resulting in the presence within the City of unwarranted safety hazards, imposition of an undue burden upon the City Department of Public Works, and an unnecessary utilization of resources and expenditure of taxpayer funds to address the problem; and

WHEREAS, City Council has attempted to encourage cart owners to implement programs designed to alleviate the problems caused by abandonment of carts but with no satisfactory results; and

WHEREAS, the City Council finds and determines that shopping carts left within streets, on municipal property, and in other public rights of way impede the flow of pedestrian and vehicular traffic, and present an added impediment to people with disabilities; and

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

*Page 4*

WHEREAS, the United States Occupational and Health Administration recognizes the hazards of unsecured shopping carts and encourages store owners to keep shopping carts and other

potential obstacles or projectiles inside of stores and away from entrances during special sales and promotional events in recognition of those safety hazards presented; and

WHEREAS, the City Council finds and determines that shopping carts left in a Street (as hereinafter defined):

- i) create a dangerous attractive nuisance, particularly for minor children who are most prone to injury from shopping cart accidents,
- ii) create a distraction to drivers seeking to avoid contact with the carts or prevent being stuck by a moving cart,
- iii) adversely affect the preservation of the City's character due to unsightly clutter and create a potential diminution of property values,
- iv) are detrimental to the public safety, health and welfare, and
- v) constitute a public nuisance; and
- vi) by their presence in and on a Street require immediate removal necessary to prevent a danger to public safety.

WHEREAS, it is the intent and purpose of this action by City Council to establish and enact regulations governing the abandonment of carts, to establish a fee for redemption of impounded carts, and to provide penalties for violations; and

WHEREAS, the City Council of the City of Somers Point wishes to comply with and supplement the provisions of N.J.S.A. 40:48-2.65 regulating shopping carts; and

WHEREAS, the clauses in this Section 213A-1 are incorporated herein as statements of explanation, purpose and intent.

**213A-2 Definitions**

**ESTABLISHMENT** - A person owning, making available or having control of a place where shopping carts are utilized; the place of a person owning, making available or where shopping carts are utilized.

**PARKING AREA** - A parking lot or other property provided by a retailer for the use of a customer for parking an automobile or other vehicle. The parking area of a retail mercantile establishment located in a multi-store complex or shopping center shall include the entire parking area used by the complex or center.

**PERSON** - Includes a person of either sex or a corporation, partnership, association, joint-stock company, societies and other entities capable of being used.

**REMOVE** - To take, transport or otherwise remove for any purpose, a shopping cart from the interior (if the building should have no parking area accessible to the public) or parking area of the establishment which makes the shopping cart available to the public. Removal or transport of a shopping cart by the owner or agent of the owner for repair, shipment to another location or for any other legal purpose shall not constitute a violation of this chapter.

**SHOPPING CART** - A push cart of the type or types which are commonly provided by grocery stores, drug stores or other retail mercantile establishments for the use of the public in transporting commodities in stores and markets and their parking areas.

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

Page 5

STREET - Includes any street, avenue, road, alley, lane, highway, boulevard, concourse, sidewalk or crosswalk, culvert, bike path, and every municipal park and municipal parking lot within the City of Somers Point.

213A-2 Affirmative obligation of shoppers, patrons and users

All shoppers, patrons and users of carts who remove a cart for their convenience or any other reason from the establishment or parking lot adjacent to where the cart belongs shall have the affirmative duty and obligation to return the cart forthwith. Any person who does not fulfill that duty and obligation, or who abandons the cart, has violated this chapter.

213A-3 Owners and operators of stores supplying carts

All owners and operators of establishments owning and/or supplying carts for the convenience of shoppers, patrons or users shall:

A.

Clearly label, in a visible manner restrictive of removal of same, the name, address and phone number of the store or facility owning or responsible for supplying of carts.

B. Be responsible for retrieval of any of its carts as soon as possible and not more than three business days from notification by the City, or any official thereof, of a request to do so by fax, letter, e-mail, or verbal notification. Any that do not do so have violated this chapter.

C.

i) Create internal procedures to comply with this chapter, which procedures shall be written and in place within 30 days after the effective date of this chapter, and which shall be supplied to the City Clerk who shall provide copies to the Superintendent of Public Works, the Code Enforcement Officer and the Traffic Control Officer of the Police Department. Additional copies shall be supplied if requested from time to time by the City.

ii) Such procedures shall identify the name of the establishment, the name of and contact information for the Store Manager and the person, title, address of the store or facility, phone number, fax number and email address where and to whom the City may send notices; and shall include an affirmative plan of action demonstrating how, by whom, and with what frequency the City shall be searched for shopping carts which have been removed from the establishment; and which shall be at least weekly.

D.

At its sole expense, create signage on its premises to be prominently displayed in a conspicuous place at or near all entrances and exits a notice of the provisions of this chapter relating to the prohibition against removal of carts from the premises or the parking lot immediately adjacent to the establishment and do not return them, or who abandon them: and that violators are subject to fines and penalties.

E. Acknowledge receipt of a copy of this Ordinance to confirm that any cart found in a Street place will be impounded to prevent a safety hazard and that notification will be sent by the City not less than once per week via email informing the designated establishment representative of the number of carts in possession of the City and where they may be redeemed.

213A-4 Municipal Impoundment; Redemption fee

A.

The City shall not impound a shopping cart that has sign or notice identifying the owner of the cart, or the retailer who has written consent from the owner to use the cart, and listing a valid

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

*Page 6*

telephone number or address through which the owner or retailer can be contacted, unless the following conditions are met:

(1)

The shopping cart is located outside the premises or parking area of a retail mercantile establishment unless it is found located in a Street in which event it will be promptly impounded by the City;

(2)

The City will notify the owner or retailer via email of the location of the cart and allow three business days from the date of such notification for the owner, retailer, or an authorized agent to retrieve the shopping cart;

(3)

The City will notify the owner or retailer via email upon impoundment of a shopping cart and include information as to how the cart may be retrieved;

(4)

The City will hold the impounded shopping cart at the Department of Public Works Yard, 830 Centre Street, Somers Point, New Jersey, or such other location that may be designated by the Superintendent of the Department of Public Works and is open for business at least six hours of each business day;

(5)

The City will allow the owner or retailer a minimum of five business days following receipt of notice that a shopping cart has been impounded to retrieve the cart before the City may sell or otherwise dispose of the cart.

(6)

Whenever the Public Works Department or a Code Enforcer shall take any cart into their possession bearing identification of ownership or right to possession, not less than once per week a notice shall be sent by email to the designated representative of the establishment advising that such cart(s) is (are) being held and stored, and that the cart may be redeemed upon payment to the City of a fee or charge of \$25 per cart.

Carts may be redeemed by the owner thereof as shown by the identification of ownership or right to possession prior to a sale, dismantling, destruction or disposal thereof, and the owner shall be entitled to receive such cart upon payment of the fee or charge of the sum of \$25 per cart.

(7)

Any fine imposed upon the owner or retailer for an impounded shopping cart shall not exceed \$50 for each occurrence for failure to retrieve shopping carts. An occurrence includes all shopping carts impounded in accordance with this section during a twenty-four-hour period; and

B.

The City may, at its sole discretion, impound a shopping cart that has a sign or notice identifying the owner of the cart, or the retailer who has written consent from the owner to use the cart, and lists a valid telephone number or address through which the owner or retailer can be contacted, without meeting the conditions required by Subsection A (1) through (6) of this section if the City:

(1)

Notifies the owner or retailer within 24 hours of impounding the shopping cart, and includes information on how the cart may be retrieved;

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

Page 7

(2)

Releases the cart to the owner, retailer or authorized agent without any charge or fine whatsoever, if the owner, retailer, or authorized agent attempts to retrieve the cart within five business days of notice.

C.

Nothing contained in this section shall preclude or otherwise limit the City from impounding a shopping cart that does not have a sign or notice identifying the owner of the cart, or the retailer who has written consent from the owner to use the cart, and lists a valid telephone number or address through which the owner or retailer can be contacted.

213A-5 Penalties. A.

A shopper, patron, or user of a cart convicted in Municipal Court of a violation of this chapter shall be fined \$25 for the first conviction and \$100 for each subsequent conviction. B.

An owner or retailer of an impounded shopping cart convicted in Municipal Court of a violation of this chapter shall be fined \$50 for each occurrence for failure to retrieve shopping carts. An occurrence includes all shopping carts impounded in accordance with this chapter during a twenty-four-hour period. This penalty shall be in addition to any fees for shopping cart redemption. C.

Any person violating any of the other provisions of this chapter shall upon conviction be punished as set forth in Chapter 1, General Provisions, Article II; and each violation shall be deemed to be a separate and distinct offense. This penalty shall be in addition to any fees for shopping cart redemption.

213A-6 Revocation of Mercantile License

The mercantile license of an establishment may be subject to revocation for repeated violations if more than 50 carts are retrieved or impounded by the City within any six (6) month period.

213A-7 Right to inspect

The Department of Public Works or members of the Police Department or Code Enforcement Officer shall be authorized to enter upon establishment premises at any reasonable hour of a business day where carts are provided for the purpose of inspecting carts for proper identification and otherwise effecting compliance with the provisions of this chapter.

213A-8 Disposition of funds collected.

Upon a redemption or sale of a cart, the proceeds shall be deposited in the general funds of the City or in such a manner as shall be designated by the Mayor and City Council.

213A-9 Non – liability of the City

Any sale or other disposition of such cart pursuant to this chapter shall be without liability on the part of the City to the owner of such cart or other person lawfully entitled thereto or having interest therein.

213A-10 No affirmative obligation

Nothing contained herein is intended to impose upon the City or any department therein to utilize Police, Department of Public Works, or Code Enforcement resources to conduct city-wide searches for abandoned carts or to make such searches on any regular schedule or basis.

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

Page 8

**Section 3.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of any such inconsistency.

**Section 4.** Should any section, subsection or paragraph of this ordinance be declared to be invalid by any court of competent jurisdiction, such invalidity shall not affect the balance of this ordinance, which shall remain valid and enforceable.

**Section 5.** This ordinance shall take effect after the first publication thereof after final adoption as provided by the Law of the State of New Jersey.

**First Reading:        August 25, 2016  
Second Reading:     September 8, 2016**

The within Ordinance was introduced at a meeting of the Common Council of the City of Somers Point, County of Atlantic and State of New Jersey held on August 25, 2016 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on September 8, 2016.

\*\*\*\*\*

Council President Tapp stated that he was pulling Resolution No. 162 of 2016.

**Public Portion on Resolutions:**

Meeting was opened and duly closed to the public.

\*\*\*\*\*

**Resolutions:**

**Resolution No. 161**

M/S – Dill/Gerety

The resolution was adopted by a unanimous vote of those present. Councilman Dill stated that Carol will definitely be missed and was an excellent employee and City Clerk. Councilman Dill mentioned he was proud to know her and could always depend on her for assistance as an employee or elected official. Council President Tapp announced Carol's retirement party to be held on 8/27/16 at Fire Company No. 1 between 4:00 p.m. and 9:00 p.m. where the resolution and a plaque will be presented to her.

**No. 161 of 2016**

**Subject:                Honoring Carol L. Degrassi  
Introduced By:        Mayor and City Council**

**WHEREAS**, Carol L. Degrassi was born in Somers Point on May 17, 1953, and has been a lifelong resident of the City of Somers Point; and

**WHEREAS**, Carol L. Degrassi raised two children, Jennifer and Paul, in our community and both children have chosen to raise their families in our community; and

**WHEREAS**, Carol's energy and enthusiasm remain evident through activities such as gardening and canning, country line dancing and listening to The Beatles; however, spending time with her family is her true love; and

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

Page 9

**WHEREAS**, she has volunteered in our community in many other ways and too numerous to mention them all; including the Good Ole Days Festival, she served as Recording Secretary for the Somers Point Historical Society for 18 years and is a member of her church council; and

**WHEREAS**, Carol L. Degrassi has volunteered for professional organizations including Secretary for the Atlantic County Municipal Clerks Association and County liaison for the Municipal Clerks Association of New Jersey

**WHEREAS**, Carol L. Degrassi began her employment as Clerk Stenographer in the City Clerk's Office from 1977-1984; served as Zoning/Planning Board Secretary from 1981-1983; served as Deputy City Clerk and Deputy Registrar from 1985-1994; served as Environmental Commission Chair from 2013-2015; and

**WHEREAS**, Carol L. Degrassi was appointed as City Clerk/Registrar of Vital Statistics in 1994 and served with distinction and dedication until July 31, 2016; and

**WHEREAS**, currently, there are only 33 out of 1,130 Clerks who earned the highest level of certification of a City Clerk known as Master Municipal Clerk; and

**WHEREAS**, Carol L. Degrassi, earned the certification of Master Municipal Clerk in 2009 after many years of demanding educational requirements in the pursuit of professional excellence to serve the City of Somers Point for the past 39 years; and

**WHEREAS**, during her tenure in the City Clerk's Office, Carol has been instrumental in bringing technology to her office in the areas of computerizing the City Council records, and microfilming and preserving the City Council records and vital statistics records.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and City Council, on behalf of themselves, the employees and the residents of the City of Somers Point, hereby sincerely thank Carol L. Degrassi for her loyal, dedicated service; and

**BE IT FURTHER RESOLVED** that Carol L. Degrassi is the epitome of a public servant and that the Mayor and City Council extend their best wishes and much happiness in her retirement.

\*\*\*\*\*

**Resolution No. 163**

M/S – Toto/Dill

The resolution was adopted by a unanimous vote of those present.

**No. 163 of 2016 (Amended)**

**Subject: Hiring Telecommunicator**  
**Introduced By: Council President Tapp, Councilmen McGuigan and D'Adamo**

**WHEREAS**, there exists a need to hire a full time Public Safety Telecommunicator; and,

**WHEREAS**, Mayor John L. Glasser, Jr. and Police Chief Michael Boyd have recommended that part time Public Safety Telecommunicator Justin Smith be appointed to said full time position; and,

**WHEREAS**, Justin Smith has worked for the City of Somers Point in that position on a part time basis for the past year; and

**WHEREAS**, Justin Smith is a certified Telecommunicator; and,

**WHEREAS**, the Chief of Police has recommended that Justin Smith start his full time employment and be paid in accordance with the level in Salary Schedule-D, For Dispatchers Hired On or After July 1, 2012, After completion of 1<sup>st</sup> year (\$32,175.00) in the contract between the City of Somers Point and PBA Local#77.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point that Justin Smith be and is hereby appointed to the position of full time Public Safety Telecommunicator, effective September 8, 2016.

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

Page 10

**BE IT FURTHER RESOLVED** that the City Council of the City of Somers Point hereby concurs with the salary recommendation of the Police Chief and approves the salary of Justin Smith indicated herein.

\*\*\*\*\*

**Resolution No. 164**

M/S – Toto/Dill

The resolution was adopted by a unanimous vote of those present.

**No. 164 of 2016**

**Subject: Amending Personnel Policies and Procedures Manual**  
**Introduced By: Council President Tapp, Councilmen McGuigan and D’Adamo**

**WHEREAS**, it is the policy of City of Somers Point to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General’s guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

**WHEREAS**, the City Council has determined that there is a need to amend the personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

**NOW, THEREBY, BE IT RESOLVED** by the City Council of the City of Somers Point that the Personnel Policies and Procedures Manual is hereby amended to include the policies, procedures and forms attached hereto and made a part hereof and to replace the existing policies and procedures that may have previously been adopted as the referenced page number, if applicable, as follows:

<u>Item</u>	<u>PPPM Page Number</u>
Anti-Discrimination Policy	I-15
General Information	I-20
Recruitment Policy	III-1
Recruitment Procedure	III-2a
Appointment of New Employees	III-4a
Medical/Dental/Prescription/Vision Benefits	VI-2
Employee Dating	VIII-53
Americans with Disabilities Act Policy/New Jersey Pregnant Worker’s Fairness Act	VIII-62
Open Public Meetings Act Procedures Concerning Personnel Matters	VIII-67
Communication Media	VIII-68, 69, 70, 71

\*\*\*\*\*

**Resolution No. 165**

M/S – Dill/McGuigan

The resolution was adopted by a unanimous vote of those present.

**No. 165 of 2016**

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

Page 11

**RESOLUTION OF SUPPORT FOR THE SOMERS POINT – PLEASANTVILLE  
BIKEWAY WIDENING PROJECT AND ACCEPTANCE OF A \$755,000 REGIONAL  
TRANSPORTATION ALTERNATIVES PROGRAM FUNDING GRANT  
Sponsored by: Mayor and Council**

Whereas, by letter dated July 29, 2016, Michael Russo, Director, Division of Local Aid and Economic Development in the New Jersey Department of Transportation (NJDOT) informed Mayor John L. Glasser, Jr. that the City of Somers Point had been selected as one of twelve municipalities within the State to receive a Regional Transportation Alternatives Program Funding Grant; and

Whereas, the Funding Grant in the amount of Seven Hundred Fifty Five Thousand Dollars (\$755,000) is to be used by the City for the Somers Point - Pleasantville Bikeway Widening Project (Project); and

Whereas, the Project is consistent with and in furtherance of the State funded Bicycle and Pedestrian Plan developed by the City in 2014; and

Whereas, recipients of the Regional Transportation Alternatives Program must provide a Resolution of Support To Local Aid within 90 days of July 29, 2016 and the Mayor of the City was required to sign and return the NJDOT letter by August 24, 2016; and

Whereas, the City Council is in support of this Project, accepts the Funding Grant, and intends to comply with the reimbursement requirements and other terms and conditions of the Funding Grant.

Now, therefore, it is hereby Resolved that the City Council of the City of Somers Point supports to advance the Project and to authorize the Project for construction by December 31, 2017; and

It is further Resolved that the action of Mayor Glasser in signing and returning the Funding Grant letter is approved and ratified; and

It is further Resolved that the City Clerk is directed to mail a certified copy of this Resolution of Support to Michael Russo, Director, NJ DOT, Division of Local Aid & Economic Development, 1035 Parkway Avenue, Trenton, New Jersey 08625.

\*\*\*\*\*

**Resolution No. 166**

M/S – Toto/Dill

The resolution was adopted by a unanimous vote of those present.

**No. 166 of 2016**

**Subject: Chapter 159 Resolution**  
**Introduced By: Council President Tapp**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount; and

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

Page 12

**WHEREAS**, the City of Somers Point has received a grant of \$5,000.00 and wishes to amend its 2016 budget to include this amount as a revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Somers Point hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$5,000.00 which item is now available as a revenue from:

Miscellaneous Revenue  
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:  
Public and Private Revenue Offset with Appropriations:  
NJ Division of Highway Traffic Safety  
Drive Sober Labor Day Crackdown 2016 \$5,000.00

pursuant to the provision of Statute; and

**BE IT FURTHER RESOLVED** that a like sum of \$5,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations  
( A ) Operations - Excluded from "CAPS"  
Public and Private Programs Offset by Revenues:  
NJ DHTS Drive Sober Labor Day Crackdown 2016 \$5,000.00

**BE IT FURTHER RESOLVED** that this resolution be certified and submitted to the Director of Local Government Services for approval.

\*\*\*\*\*

**Resolution No. 167**

M/S – Dill/Toto

The resolution was adopted by a unanimous vote of those present. Councilman Dill congratulated her on her efforts and attending school to obtain the qualifications. He thanked her and extended his good wishes on her new title. Councilman McGuigan stated that it is refreshing to see someone with ambition and drive at such a young age. He admires her motivation, which will benefit the City. The Governing Body congratulated Shelby Mollenkopf, Deputy City Clerk.

**No. 167 of 2016**

**Subject: Appointment of Deputy City Clerk**

**Introduced By: Council President Tapp, Councilmen McGuigan and D'Adamo**

**WHEREAS**, due to the recent appointment of Lucy Samuelsen to the position of City Clerk/Registrar of Vital Statistics it is necessary for the City of Somers Point to consider the appointment of a Deputy Municipal Clerk/Deputy Registrar of Vital Statistics; and

**WHEREAS**, it is the policy of the City of Somers Point to advance employees according to their individual merits and in accordance with the New Jersey Civil Service Policies and Procedures; and

**WHEREAS**, among other qualifications, Shelby Mollenkopf has worked in the City Clerk Department beginning October 1, 2012; and

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

Page 13

**WHEREAS**, Shelby Mollenkopf is a Certified Municipal Registrar; and

**WHEREAS**, Shelby Mollenkopf has completed all coursework necessary to take the New Jersey Registered Municipal Clerk examination.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

- 1.) The promotion of Shelby Mollenkopf to the position of Deputy Municipal Clerk/Deputy Registrar of Vital Statistics, an Unclassified position within
- 2.) New Jersey Civil Service (Local Government Job Specification 01509), is hereby approved effective September 1, 2016.
- 3.) Effective September 1, 2016, the annual salary of Shelby Mollenkopf will be \$38,500.00.
- 4.) This is an “at will” employment and is subject to the personnel policies and procedures of the City of Somers Point.

\*\*\*\*\*

**Old Business:**

There was no old business reported.

\*\*\*\*\*

**New Business:**

The Governing Body concurred on the approval of the following:

- Approval of Application for National Multiple Sclerosis Society Bike Race on 9/24-25/16
- Approval of Social Affair Permit for Good Ole Days for September 10<sup>th</sup>
- Approval of Bingo License for Family Association of Northfield for 9/30/16

\*\*\*\*\*

**Discussion of Bills**

Administrator Swain reported record of payments on 8/2/16 in the amount of \$ 1,444,725.00; \$2,377.00 on 8-15; and \$714.70 on 8/18/16. The bill list dated 8/23/16 is in the amount of \$1,863,897.16. Councilman McGuigan recused himself from payments to Falasca Mechanical in the amounts of \$197.50 and \$773.99.

\*\*\*\*\*

**Public Portion**

John Romanelli of 905 Shore Road expressed his concern about the bike path near his driveway. Administrator Swain explained that the plans have been submitted to the State of New Jersey and he is waiting for a response.

Bill Sparks of 105 Braddock Avenue mentioned he would like the City to formally create a retirement fund for the police dogs or suggested residents donate money. Jim Franklin, Esq., explained that if the public were to donate funds, City Council may accept the donation by resolution.

Public portion was then closed.

\*\*\*\*\*

**Payment of Bills**

**REGULAR MEETING  
MAYOR AND CITY COUNCIL  
August 25, 2016**

*Page 14*

M/S - Dill/Toto

The bills were approved by a unanimous vote of those present with Councilman McGuigan recusing himself as noted in the portion of these minutes "Discussion of Bills". A complete list of bills is on file in the Office of the Municipal Clerk.

City Councilman McGuigan encouraged everyone to attend the Good Ole Days Festival on Saturday, 9/10/16.

\*\*\*\*\*

**Adjournment**

There being no further business to come before Council the meeting was adjourned at 7:45 p.m.

\*\*\*\*\*

Respectfully submitted,

Lucy R. Samuelson, RMC  
Municipal Clerk

Approved: 10/27/2016