

City of Somers Point  
Request for Proposal

This proposal is being solicited through a fair and open process, N.J.S.A.29:44A-20.5 et seq.

In conjunction with the Fair and Open Process of the Local Unit Pay-to-Play Law, the City of Somers Point hereby requests your proposal to provide the following goods or services:

**Plumbing / HVAC Maintenance and Repair Contractor Services for May 1<sup>st</sup>, 2019 to April 30<sup>th</sup>, 2020.**

Proposals must be delivered to:

City of Somers Point  
Administration Department  
1 W. New Jersey Avenue  
Somers Point, New Jersey, 08244

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Proposals must be clearly labeled on the outside of the envelope as

**“Plumbing / HVAC Maintenance and Repair Contractor Services for 2019”**

and be submitted prior to the time of opening which will be 2:00 PM on May 20<sup>th</sup> 2019 in the Office of Administration.

**\*1 HARD COPY and 1 DIGITAL COPY ON COMPACT DISC IN PDF FORMAT ARE REQUIRED\***

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Proposal will be evaluated by the City Council of the City of Somers Point on the basis of the most advantageous, price and other factors considered. The evaluation will consider:

1. Experience and reputation in the field.  
Please indicate years in business and provide at least three references.
2. Knowledge of the City of Somers Point and the subject matter to be addressed under the contract.  
Please indicate approximate number of years doing business with the City of Somers Point.
3. Compensation proposal.  
Please indicate your basis for billing, so that it can be considered in this award. For example, this may be:
  - a.) prices quoted for individual jobs
  - b.) list price
  - c.) cost plus a mark-up of xxx%
  - d.) list less a discount of xxx%
  - e.) etc.

(or even some combination of methods)
4. Other factors if demonstrated to be in the best interest of the City of Somers Point.  
Please indicate other factors you believe should be considered.

Note: The City of Somers Point reserves the right to make multiple awards for similar goods and services in connection with this request for proposal.