

**REGULAR MEETING
MAYOR AND CITY COUNCIL
January 13, 2022**

Meeting called to order at 7:00 p.m. by President Johnston with a salute to the flag.

Roll call was recorded as follows:

Present: Bruno, Dill, McCarrie, McGuigan, Owen, Johnston

Absent: Ferreri

Also Present: Mayor Glasser, City Administrator Frost, City Clerk Samuelsen, Deputy Clerk Heath, City Solicitor Thomas Smith

Open Public Meetings Act:

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided to two local newspapers. The agenda has been posted at City Hall and on the City's website, somerspointgov.org.

Communications:

None

Mayor's Report:

Mayor Glasser reported AMVETS Post 911 will be hosting a CERT Training Program with the Office of Emergency Management of Somers Point and Northfield, at their building on Shore Road on Saturdays in February and March from 9:30am-12:30pm. This is training for civilian emergency workforce members that can work adjunct to Public Emergency Services to help provide support during major disasters and assist with nonemergency projects that help improve the safety of the community. He encouraged anyone interested to reach out to the AMVETS.

Administrator's Report:

Administrator Frost reported the Revenue Status Reports received from the CFO from 2021 all met or exceeded the anticipated budget revenue items except for the interest of cost on taxes. He mentioned the process of the 2022 Budget is being started.

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Solicitors Report:

None

Committee Reports:

- Council Member Dill reported that on 1/19/22, the Planning Board will hold their Reorganization meeting at 6 pm and a regular meeting at 7 pm.
- Council President Johnston reported the RFP for the Marina is being prepared in an effort to be ready when the season starts.

Approval of Minutes:

On the motion of Council Member Bruno, seconded of Council Member Dill and carried to approve the Regular Meeting Minutes 12/16/2021.

Ordinances:

Ordinance No. 1 of 2022

M/S-

The ordinance was adopted by a unanimous vote of those present.

(Second Reading/Public Hearing/Adoption)

This Ordinance was pulled due to advertising timing and will have a second reading and public hearing at the meeting on January 27th.

**ORDINANCE NO. 1 OF 2022
AN ORDINANCE FIXING THE SALARIES, WAGES
AND COMPENSATION OF THE OFFICERS AND
EMPLOYEES OF THE CITY OF SOMERS POINT,
COUNTY OF ATLANTIC, STATE OF NEW JERSEY.**

BE IT ORDAINED by the City Council of the City of Somers Point, New Jersey that the annual wages, salaries and compensation of the Officers and Employees of the City of Somers Point shall be as follows, as of January 1, 2022:

SECTION 1. FULL TIME EMPLOYEES

(for full year)

Position	From:	To:
Account Clerk Typist	25,000	54,811

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Administrative Officer of Planning and Zoning & Construction & Code Enforcement Secretary with Technical Assistant to the Construction Official Certification	25,000	35,000
Asst. Supervisor of Public Works	25,000	41,002
Bookkeeper	40,000	80,500
Chief Financial Officer, during first calendar year	25,000	55,322
Chief Financial Officer, during second calendar year	45,000	73,000
Chief Financial Officer, during third calendar year	73,000	76,000
Chief Financial Officer, during fourth calendar year	76,000	79,000
City Administrator	79,000	82,000
City Clerk/Registrar of Vital Statistics, Municipal Search Officer	60,000	105,000
Clerk Typist	40,000	85,105
Clerk Typist/Matron	25,000	32,473
Confidential Asst. to the City Administrator	25,000	57,077
Confidential Asst. to the City Clerk	25,000	50,000
Confidential Secretary to the Police Chief	30,000	40,000
Construction Official	25,000	43,190
Construction & Code Enforcement Secretary with Technical Assistant to the Construction Official Certification	40,000	65,000
Court Administrator	25,000	41,002
Department of Public Works Worker	40,000	89,362
Department of Public Works Work Leader	26,000	73,796
Deputy City Clerk/Deputy Registrar	40,000	81,814
Deputy Court Administrator	35,000	56,913
Deputy Joint Insurance Fund Commissioner	25,000	59,503
Deputy Tax Collector	600	1,500
Dispatcher <i>Pending settlement of PBA Contract</i>	25,000	58,790
Joint Insurance Fund Commissioner	32,000	75,298
Police Patrol Officer <i>Pending settlement of PBA Contract</i>	1,200	2,500
Police Sergeant <i>Pending settlement of PBA Contract</i>	35,000	102,460
Police Lieutenant <i>Pending settlement of PBA Contract</i>	40,000	113,146
Police Captain <i>Pending settlement of PBA Contract</i>	50,000	134,191
Police Chief	50,000	144,975
Principal Manager of Public Works	75,000	160,063
Qualified Purchasing Agent	40,000	99,000
Recreation Director	5,000	20,000
Superintendent of Public Works	15,000	40,900
Tax Assessor	80,000	119,827
Tax Collector/Tax Search Officer/Sewer Utility Collector, during first calendar year	40,000	70,000
Tax Collector/Tax Search Officer/Sewer Utility Collector, during second calendar year	50,000	75,848
	75,848	78,365

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Tax Collector/Tax Search Officer/Sewer Utility Collector, during third calendar year	78,365	80,932
Waste Water Collection System Operator	5,000	13,347

Each full-time employee shall be paid for overtime, and any other additionally earned compensation, in accordance with his/her employment contract. This may include additional compensation based upon the length of his/her service, at the rate of \$100.00 per year, paid in addition to, and together with his/her salary.

**SECTION 2. PART TIME OFFICERS & EMPLOYEES
(for full year)**

Position	From:	To:
<u>Building Department</u>		
Electrical Sub-Code Official	7,000	15,000
Plumbing Sub-Code Official	7,000	15,000
Fire Sub-Code Official	7,000	15,000
Building Sub-Code Official	7,000	15,000
Building Inspector	per inspection 13.00	30.00
Construction Official	1,000	15,000
Construction Official	per inspection 13.00	30.00
Housing Inspector	1,000	15,000
Floodplain Manager	1,000	15,000
Temporary UCC Sub-code Official	per inspection 13.00	30.00
Code Enforcement Officer	per hour 13.00	30.00
Asst. Code Enforcement Officer	2,500	15,000
Asst. Code Enforcement Officer	per hour 13.00	30.00
Zoning Officer	per hour 13.00	80.00
Clerk-Typist	per hour 13.00	30.00
Administrative Officer of Planning and Zoning & Construction & Code Enforcement Secretary	per hour 13.00	30.00
<u>Police Department</u>		
Dispatcher	per hour 13.00	30.00
School Traffic Guard	per day 24.00	72.00
Special Officer	per hour 13.00	30.00
Data Processing Clerk	per hour 13.00	30.00
Clerk Typist	per hour 13.00	30.00
<u>Recreation</u>		
Recreation Director	5,000	40,900
Recreation Workers	per hour 13.00	40.00

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Summer Recreation Coordinator	per hour	13.00	30.00
Program Instructor	per hour	13.00	35.00
Lifeguard	per hour	13.00	30.00
Boat Ramp Attendant	per hour	13.00	30.00

Public Works Department

Clean Communities Coordinator		500	1,200
Clean Communities Laborer	per hour	13.00	30.00
Recycling Coordinator		200	800
Public Works/Sanitation Workers	per hour	13.00	30.00
Public Works Secretary	per hour	13.00	30.00
Parking Lot Attendant	per hour	13.00	30.00
Waste Water collection System Operator		5,000	13,085
Custodian	per hour	13.00	30.00
Marina Worker	per hour	13.00	30.00
Marina Supervisor	per hour	13.00	30.00
Marina Supervisor	per day	75.00	100.00

Administration, Finance, Tax Collector, Tax Assessor and Court

Mayor		4,500	9,000
Council President		4,000	8,500
Council Persons		4,000	8,500
Chief Financial Officer		5,000	25,000
City Engineer		5,000	13,000
Clerk Typist	per hour	13.00	30.00
Municipal Alliance Coordinator		500	2,000
Safety Coordinator		1,000	2,500
Safety Coordinator	per hour	13.00	30.00
Deputy Safety Coordinator		500	2,000
Deputy Safety Coordinator	per hour	13.00	30.00
Blood Borne Pathogens Coordinator		500	1,000
Qualified Purchasing Agent		1,200	20,000
Joint Insurance Fund Commissioner		1,200	2,500
Deputy Joint Insurance Fund Commissioner		600	1,500
Municipal Magistrate		10,000	25,000
Temporary Court Clerk	per court session	60.00	100.00

Bureau of Fire Prevention

Fire Official		1,400	7,000
Senior Inspector		1,200	6,600
Inspector		1,000	6,000
Inspector	per hour	13.00	30.00

Fire Department

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Fire Chief			Up to 7,000
Deputy Fire Chief			Up to 5,400
Assistant Chief			Up to 3,900
Captain			Up to 3,600
Lieutenant			Up to 3,300
Fire Marshall			Up to 2,500
Fire Marshall	per inspection hour	13.00	30.00
Deputy Fire Marshall			Up to 2,500
Deputy Fire Marshall	per inspection hour	13.00	30.00
Fire Safety Officer			Up to 1,600
Fire Relief		13.00	35.00

Emergency Management

Emergency Management Coordinator			Up to 6,000
Deputy Emergency Management Coordinator			Up to 3,000
Assistant Emergency Management Coordinator			Up to 500

Each part time hourly employee shall be paid for overtime at the rate of one and one-half times the employee's straight time hourly rate for all hours of work which are more than eight hours worked in one day or forty hours worked in one week for any such part time work.

SECTION 3. REPEALER

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Ordinance No. 2 of 2022

M/S- Owen/Dill

The ordinance was adopted by a unanimous vote of those present.

(First Reading/Introduction)

No. 2 of 2022

AN ORDINANCE AMENDING CHAPTER 44, ARTICLE II, SECTION 44-4, TO ALLOW FOR THE EXEMPTION OF QUALIFIED ENTRY LAW ENFORCEMENT APPLICANTS FROM CIVIL SERVICE REQUIREMENTS.

WHEREAS, on February 4, 2021, Governor Murphy signed into law P.L. 2021, c.7, which legislation allowed the Civil Service Commission to exempt entry law enforcement position applicants who have successfully completed a full basic course for police officers from the civil service law enforcement requirements;

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WHEREAS, said legislation calls for a municipality to adopt an ordinance authorizing the hiring of such applicants, as well as a conflict of interest and nepotism policy before permitting such a hire by the police department; and

WHEREAS, said the City Council of Somers Point recognizes both the difficulty of hiring qualified personnel to the position of Police Officer, as well as the cost savings in not having to hire and then pay for an officer to attend the necessary courses to meet the qualifications of being a police officer.

NOW THEREFORE, BE IT ORDAINED, by the Common Council of the City of Somers Point, in the County of Atlantic, State of New Jersey, as follows:

1. Chapter 44, Article II, § 44-4 shall be amended to reflect that the first paragraph of same shall be identified as subsection (A), and a new paragraph identified as subsection (B) shall be added which states as follows:

“The City may hire as a police officer for an entry level law enforcement position an individual who has not taken a civil service examination, provided said individual has already successfully completed a full Basic Course for Police Officers training at a school approved and authorized by the New Jersey Police Training Commission. Nothing in this Section 44-4(B) shall be interpreted or construed to require the City to fill an entry level law enforcement position with a candidate that has not completed a civil service examination.

2. Any article, section, paragraph, subsection, clause, or other provision of the City of Somers Point Code inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

3. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

4. This ordinance shall take effect upon its final passage and publication as required by law.

On the motion of Council Member Owen, seconded of Council Member Dill and carried to approve 48 hour waiver for Resolution No. 34 of 2022.

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Resolutions:

Clerk Samuelsen read by title only the list of resolutions.

Public Portion Resolutions:

Council President Johnston duly opened the meeting to the public.

Patricia Pierson of 587 Marks Road asked for clarification on Resolution Numbers 36 and 37.

Hearing nothing further from the public, the public portion was duly closed.

Resolution No. 34 of 2022

M/S- Dill/Owen

This resolution was adopted by unanimous vote of those present.

Council Member Dill mentioned Council Member Ferreri was an excellent help to the City.

Council President Johnston is sorry to see this resignation.

No. 34 of 2022

**Subject: A Resolution Accepting the Resignation of Council Member Stacy L.
Ferreri**

Introduced by: Council President Johnston

WHEREAS, Stacy L. Ferreri was sworn into the office Council Member First Ward for the City of Somers Point on January 1, 2021, for a three-year term; and

WHEREAS, Councilwoman Stacy L. Ferreri has, by the attached email of January 12, 2022, sent to City Clerk Samuelsen, tendered her resignation from the position as Council Member First Ward; and

WHEREAS, City Council wishes to accept said resignation so as to allow it to proceed to appoint a replacement so as to ensure that there will be a full seven-member Council to fulfill its obligations to the City of Somers Point.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Somers Point that the resignation of Council Member Stacey L. Ferreri is hereby accepted effective immediately.

Resolution No. 35 of 2022

M/S- Owen/Dill

This resolution was adopted by a unanimous roll call vote of those present.

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No. 35 of 2022

Subject: A Resolution of the City of Somers Point Adopting the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan, 2021

Sponsored by: Mayor Glasser, Council President Johnston and Council Member Dill

WHEREAS the City Council of the City of Somers Point recognizes the threat that natural hazards pose to people and property within City of Somers Point; and

WHEREAS the City of Somers Point has worked with the County of Atlantic to prepare a multi-hazard mitigation plan, hereby known as the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan, 2021 in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan, 2021 identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of Somers Point from the impacts of future hazards and disasters; and

WHEREAS adoption by City Council demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan, 2021.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF SOMERS POINT, NEW JERSEY, THAT:

Section 1. In accordance with City rules and regulations, the City Council of the City of Somers Point adopts the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan, 2021. This plan, approved by the community, may be edited, or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

Resolution No. 36 of 2022

M/S- Dill/Owen

This resolution was adopted by unanimous vote of those present.

No. 36 of 2022

Subject: Extending and Amending the COVID-19 Employee Absence Policy
Introduced By: Mayor Glasser, Council President Johnston, and Council Member Dill

WHEREAS, it is recognized that, among many reasons, the health of the City's employees is imperative to the continuance of our local government's operations and

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ability to provide services for the residents of Somers Point; and

WHEREAS, in response to the continuing COVID-19 Pandemic the City Council of the City of Somers Point deems it necessary to extend and amend the policy adopted in Resolution 86 of 2020 and Resolution 38 of 2021 concerning employee absences.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

1. The COVID-19 Employee Absence Policy attached hereto and made a part hereof is hereby extended and amended on a temporary basis for as long as is necessary in response to the current health crisis, but not later than December 31st, 2022, unless further extended by council. This extension shall be retroactive as of January 1st, 2021.
2. The City Administrator is hereby authorized and directed to implement this policy in a practical manner and adjust the policy as may be necessary due to evolving nature of this crisis.

Resolution No. 37 of 2022

M/S- Owen/Dill

This resolution was adopted by unanimous vote of those present.

No. 37 of 2022

Subject: Acknowledge Hiring of Deputy Court Administrator Tanya Hancock
Introduced by: Council President Johnston, Council Members McGuigan and McCarrie

WHEREAS, due to a resignation, it is necessary to appoint a Deputy in the Municipal Court Department; and

WHEREAS, the procedure for appointing a Deputy Municipal Court Administrator is directed by the Administrative Offices of the Court; and

WHEREAS, those procedures require advertising the position, interviews of the qualified candidates by representatives of the Court Vicinage and the City, and approval of the selected candidate by the Court Vicinage Assignment Judge; and

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WHEREAS, three candidates were selected to be interviewed and the interviews were held on December 10th, 2021; and

WHEREAS, Tanya Hancock was selected by the interview committee and her selection was subsequently approved by the Court Vicinage Assignment Judge; and

WHEREAS, the Municipal Court Administrator recommended that Tanya Hancock be appointed as a Deputy Municipal Court Administrator and the City Administrator hired Tanya Hancock effective January 4, 2022.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

- 1.) The appointment of Tanya Hancock to the position of Deputy Municipal Court Administrator, New Jersey Civil Service Local Government Job Specification 07796, within the Municipal Court Department effective January 4th, 2022 is hereby acknowledged.
- 2.) Effective January 4th, 2022 the salary of Tanya Hancock will be \$41,108.00, in conformance with the Level 4 Deputy Court Administrator salary schedule in the agreement between the City of Somers Point and Teamsters Union Local No. 115.

Resolution No. 38 of 2022

M/S- Dill/Owen

This resolution was adopted by unanimous vote of those present.

No. 38 of 2022

Subject: Mandating Direct Deposit of Net Pay for All Employees of the City of Somers Point

Introduced by: Council President Janice Johnston and Council Members McGuigan and McCarrie

WHEREAS, since its effective date of July 1, 2014, N.J.S.A. 52:14-15f has allowed the governing body of a municipality to determine by the adoption of a resolution or ordinance, as appropriate, to provide for the mandatory direct deposit of net pay for all employees of a municipality; and

WHEREAS, the City of Somers Point has previously offered to its employees the election having their net pay directly deposited to a banking institution of their choice; and

WHEREAS, the direct deposit of paychecks has become an acceptable manner of handling payroll for businesses, as well as public entities; and

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WHEREAS, the direct deposit of employees' pay will reduce employee time and costs relative to the issuance of hardcopy paychecks; and

WHEREAS, the Auditor of the City of Somers Point, has suggested the enactment of a resolution or ordinance mandating such direct deposit of the pay for the City's employees; and

WHEREAS, the aforesaid statute specifically allows for certain exceptions to be made to the mandatory direct deposit by a municipality; and

WHEREAS, this Governing Body recognizes the usefulness and cost savings associated with a mandatory direct deposit policy for the City's employees.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of Somers Point that effective January 13, 2022, all pay for City employees, unless excepted out by the City Administrator upon a request by an employee, shall be made by direct deposit to a banking institution of the employees' choice.

BE IT FURTHER RESOLVED that the City's Chief Financial Officer shall take all such steps to effectuate this mandatory direct deposit policy.

BE IT FURTHER RESOLVED that this mandatory direct deposit policy shall remain in effect until such time as further modified or rescinded the Common Council of Somers Point.

Resolution No. 39 of 2022

M/S- Owen/McGuigan

This resolution was adopted by unanimous vote of those present.

No. 39 of 2022

Subject: Resolution Authorizing the Invoice for Community Service Contributions to Shore Memorial Hospital D/B/A Shore Medical Center and its Affiliates

Sponsored by: Council President Johnston and Council Member Owen

WHEREAS, the New Jersey Legislature passed Bill A-1135 which was signed into law February 22nd, 2021 which requires some NJ hospitals to make community service contributions; and

WHEREAS, Shore Memorial Hospital (now doing business as Shore Medical Center) ("SMC") signed a commitment dated March 10th 2021 to honor their obligation annually to make said payments; and

WHEREAS, the NJ Department of Health has certified that SMC has 199 licensed beds that are eligible for the community service contribution at a rate of Three Dollars (\$3.06) per day in 2022 for 365 days; and

WHEREAS, SMC is now required contribute the sum of Two-Hundred and Twenty Two Thousand Two Hundred and Sixty Three (\$222,263.00) Dollars to be paid into the general fund to be used for general expenses without any specific designation to be billed by the City

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quarterly in equal installments which shall be payable on February 1, May 1, August 1, and November 1; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point, County of Atlantic, State of New Jersey, as follows:

The Tax Collector shall be and is hereby authorized to Invoice Shore Medical Center (“SMC”) for the 2022 Calendar Year to receive the aforementioned community service contributions, subject to such modifications as required and authorized by the City Administrator and/or Solicitor.

It is further **RESOLVED** that the City agrees to accept the community service contributions made by Shore Medical Center to the City for the purposes and uses intended.

Old Business:

- Council Members agreed to give the Solicitor and Engineer authority to research the Miller Lane land swap project with Josie Kelly’s.

New Business:

- Council President Johnston distributed the Council Committee Assignments.
- Council President Johnston reported goals for 2022 such as sending requests to the Planning Board to review some outdated Ordinances.
- Council Member Dill mentioned he would like Administration and Members of the Finance Committee to perform a needs and cost assessment of Public Buildings.

Discussion of Bills:

Administrator Frost reported a Bill List dated 1/11/2022 in the amount of \$2,574,875.66 and a Record of Payment dated 12/28/2021 in the amount of \$212.63.

Public Portion:

The meeting was duly opened to the public.

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Hearing nothing further from the public, the public hearing was duly closed.

Payment of Bills:

M/S – Dill/Owen

The Bill List was approved by a unanimous vote of those present. A complete list of bills is on file in the Office of the Municipal Clerk.

Adjournment:

There being no further business to come before City Council, Council Member Dill moved, Council Member Owen seconded and carried to adjourn the meeting at 7:28 p.m.

Submitted by:

Lucy R. Samuelson, RMC
Municipal Clerk
Approved: 1/27/2022