

City of Somers Point
1 West New Jersey Avenue
Somers Point, NJ 08244

Notice of Solicitation for Requests for Proposals
Engineering and Permitting Services

Notice is hereby given that pursuant to the provisions of NJ.S.A. 19:44A-20.5 et seq. (New Jersey Pay to Play Law), the City of Somers Point, County of Atlantic and State of New Jersey is seeking Requests for Proposals for Engineering and Permitting Services to be provided to the City of Somers Point.

Requests for Proposals (RFP's) are continued below as part of this document and this document is available at the City's website, www.somerspointgov.org, and it is also on file in the Office of the City Clerk, Somers Point City Hall, 1 West New Jersey Avenue, Somers Point, New Jersey 08244.

All RFP's responses must be received by the City Administrator no later than 10:00 AM on May 26, 2016 at which time they will be publicly opened, announced and recorded in the City Administrator's Office.

All questions concerning this notice must be addressed to Wes Swain, City Administrator, via email at wswain@somerspointgov.org.

The RFP response must be in a sealed envelope, clearly marked on the outside as "Proposal for Engineering and Permitting Services."

The RFP proposal must be delivered no later than 10:00 AM on May 26, 2016 to:

Wes Swain, City Administrator
City of Somers Point
1 W. New Jersey Avenue
Somers Point, NJ 08244

The City of Somers Point will evaluate proposals submitted for Engineering and Permitting Services on the basis of the most advantageous, price and other factors considered. The evaluation will consider:

1. Experience and reputation in the field.
2. Knowledge of the City of Somers Point and the subject matter to be addressed under the contract.
3. Availability to accommodate any required meetings of the agency.
4. Compensation proposals.
5. Other factors if demonstrated to be in the best interest of the City of Somers Point.

As part of the review process, the City of Somers Point may ask selected candidates to provide a formal presentation to a committee for consideration.

Note that the City of Somers Point has the right to reject any and all proposals in part or in their entirety.

Request for Proposal Engineering and Permitting Services

Background: Beneficial Re-use of Dredge Material on Bay Avenue

The City of Somers Point intends to combine multiple grant awards to undertake a larger City initiative to dredge the publicly owned section of the Bay Avenue bayfront and applying the dredge materials along the east side of Bay Avenue, north of Maryland Avenue, in order to construct a berm to address nuisance flooding. The berm will be planted with native shrubs to eradicate the common reed in order to provide an ecological uplift to the area. The objective of the overall project is to fund beneficial reuse of dredged material in ecological restoration projects.

Scope: Provide engineering and permitting services in support of the project to complete the following tasks:

- Task 1- Project Management
- Task 2 – Preliminary Assessment of Bay Avenue to determine if the proposed area is a suitable location to accept 11,000 cubic yards of dredged material
- Task 3 - Beneficial Reuse Design
- Task 4 - Agency Coordination and Environmental Permitting

Submissions

The Candidate is invited to submit a project proposal for use by the City of Somers Point which shall be broken down as shown below:

Introduction

A brief introduction of the Candidate, to include the following:

1. Candidate's basic qualifications for the position.
2. Identification of the person who will be primarily responsible for the required services and provide a brief description of the experience of the primary person with projects and issues similar to those that will be undertaken by the City of Somers Point.
3. Identification of persons who will serve as backup to the primary person.
4. Identification of the business address of key staff that will be responsible for providing services under the contract.
5. Description of insurances and limits including Commercial General Liability Insurance, Automobile Insurance, Workers Compensation Insurance, and Professional Liability Insurance. (The successful candidate will provide an acceptable Certificate of Insurance with specific language

to be provided by the City, naming the City, its agents and representatives as additionally insured.)

6. Description of previous experience, especially in the State of New Jersey.
7. Description of specific familiarity with the services required by the City of Somers Point. Proposals should demonstrate the candidate's knowledge of the City of Somers Point.
8. A list of three references including the names, addresses and telephone numbers of persons who can verify experience and record of success.

Scope of Work Proposal

Provide a scope of work proposal which shall describe in detail how the candidate proposes to complete each of the tasks outlined above. This proposal shall include a schedule which shows the major milestones indicated from the notice to proceed to the anticipated start of construction in January, 2017.

Compensation Proposal

Provide a compensation proposal which shall include a single not-to-exceed amount for the tasks outlined above.

(The successful candidate may also be required to submit hourly rates for all staff that may be involved with this project.)

Posted: 05/16/2016 JJF