

City of Somers Point  
Request for Proposal

This proposal is being solicited through a fair and open process, N.J.S.A.29:44A-20.5 et seq.

In conjunction with the Fair and Open Process of the Local Unit Pay-to-Play Law, the City of Somers Point hereby requests your proposal to provide the following goods or services:

Network Server and Technology Installation Services 2016-2017

Proposals must be delivered to:

City of Somers Point  
Administration Department  
1 W. New Jersey Avenue  
Somers Point, New Jersey, 08244

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Proposals must be clearly labeled on the outside of the envelope as

“Network Server and Technology Installation Services”

and be submitted prior to the time of opening which will be 10:00 AM on December 6, 2016 in the Office of Administration.

One hard copy of the proposal and one digital copy in PDF format on compact disc or other appropriate medium are required.

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Scope of Project

- (3) new Virtual Guest Servers running Windows Server
- Migration of 47 Users to Office 365 on a hosted solution. Features included but not limited to Email Archiving, Email Encryption and potential use of the MS Office Suite and other features like Skype for Business.
- Deployment of new Virtual Host
- Creation of new Virtual Servers for File Services
- Upgrade and Migration of Active Directory (AD, DNS, DHCP, FSMO etc.)
- Create new Applications Servers and migrate LOB Applications
- Create and configure new RDS Server for remote access
- Migrate Data and Applications
- Migrate Exchange 2003 to Office 365 (email only)
- Replacement of Aging Firewall
- Post Project Support

Proposals will be evaluated by the City of the City of Somers Point on the basis of the most advantageous, price and other factors considered. The evaluation will consider:

1. Experience and reputation in the field.

Please indicate years in business and provide at least three references.

2. Knowledge of the City of Somers Point and the subject matter to be addressed under the contract.

Please indicate approximate number of years doing business with the City of Somers Point. Also, please describe your specific familiarity with the services required by the City in connection with this RFP.

3. Compensation proposal.

Please provide your compensation proposal, which shall be for a fixed fee.

The compensation proposal should include a listing of all hardware and software proposed for use in this project.

The compensation proposal should be broken down to at least the level of procurement costs for hardware and software and labor costs for the project services.

4. Other factors if demonstrated to be in the best interest of the City of Somers Point.

Please indicate other factors you believe should be considered.

Please note:

1. It is anticipated that this project will begin late in the fourth quarter of 2016 or in the first quarter of 2017.
2. As part of the review process, the City of Somers Point may ask selected candidates to provide a formal presentation for consideration.
3. The City of Somers Point reserves the right to reject any and all proposals in part or in their entirety.
4. The City of Somers Point reserves the right to make multiple awards for similar goods and services in connection with this request for proposal.
5. The City expressly reserves the right to waive any informality, irregularity, or minor defects in the proposals.

Posted: 11/23/16 JF